

ENGINEERING SERVICES  
COMMITTEE

COMMITTEE ROOM – December 13, 2004  
3:00 P. M.

PRESENT: Hons. Cheek, Chairman; Mays, Co-Chairman; Colclough and Smith, members; Vanessa Flourney, Staff Attorney; Steve Shepard, Attorney; Fred Russell, Interim Administrator; Max Hicks, Utilities Dept. Director; Doug Cheek, Drew Goins and Allen Saxon, Utilities Dept. Asst. Directors; Teresa Smith, Public Works Director; Rick Acree, Facilities Management Director; Michael Greene, Public Works Dept.; Mark Johnson, Solid Waste Director; George Patty, Planning Director; Nancy Morawski, Deputy Clerk of Commission.

ABSENT: Hon. Bob Young, Mayor.

Also Present: Hons. Hankerson and Williams, Commissioners.

**CONSENT AGENDA ITEMS:**

2. **Motion to authorize condemnation of a portion of Tax Map 131; Parcel 372.2 which is owned by WEC 98H-23 LLC for a temporary easement and permanent easement on Project 90111-NAB Sanitary Sewer Extension.**
5. **Discuss closure of road through mix plant on Tobacco Road. (Utilities and Public Works) (Requested by Commissioner Cheek)**
8. **Approve a professional services contract with Graves Engineering Services, Inc., an Augusta, GA firm, to complete a geotechnical exploration of the Spirit Creek Collection System Pump Station and Force Main route at a proposed price of \$13,950.**
9. **Approve funding in the amount of \$24,400.00 for the purchase of wetland mitigation credits to offset wetland areas disturbed during the Horsepen Branch Sanitary Sewer Project.**
10. **Approve a change order to the design contract for the Horsepen II Sewer Project in the amount of \$17,594.00.**
11. **Authorize the closure of a portion of Smith Cemetery Road and extension of Simkins Lane to accommodate the ingress and egress of private properties and cemetery adjacent to the N. Max Hicks Tobacco Road Surface Water Treatment Plant.**
13. **Approve the Landfill to change its operating hours to 6:00 a.m. to 5:00 p.m. Monday through Friday and 6:00 a.m. to noon on Saturday with the Landfill being closed on Sundays.**

14. **Approve the 2005 Holiday schedule to close the Deans Bridge Road Municipal Landfill on Saturday, January 1<sup>st</sup> in recognition of New Years, Monday, July 4<sup>th</sup> in recognition of the Fourth of July, and Thursday, November 24<sup>th</sup> in recognition of Thanksgiving.**
16. **Approve contract for 2005 with Savannah River Trust for Greenspace Services.**
18. **Approve Capital Project Budget (CPB #323-04-200823808) in the amount of \$518,453 with 60,000 for engineering and \$458,453 in contingency to be used for future dirt road construction on Paving the Various Roads Phase VIII Project. Also approve a Consultant Services Agreement with W. R. Toole Engineering, Inc. in the amount of \$59,303.00 to provide surveying and design services on Hauchman Hill Road, Whisnant Road and Youngblood Drive. Funding will be from the One Percent Sales Tax Phase III Paving Dirt Roads Account.**

Mr. Colclough: I move that we approve the consent agenda.

Mr. Smith: Second.

Motion adopted unanimously.

3. **Presentation by Mr. George T. Brooks regarding solid waste collection for Lumpkin Fellowship.**

Mr. Brooks: When the county took over the trash pickup, we had had dumpster service and wanted to continue that. Lumpkin Fellowship is a meeting place for Alcoholics Anonymous, and it has two duplexes and a small frame one-bedroom house. They didn't charge us at first in 2001 but began charging us with service with five trash cans. I am asking to be able to go back to the dumpster service or cut down on the units I'm charged for.

Mr. Colclough: Is this a church?

Mr. Brooks: It is a meeting place for AA.

Mr. Chairman: Is this a non-profit organization?

Mr. Brooks: It is non-profit.

After a short discussion, Ms. Flournoy: I would suggest that you give us an opportunity to meet with him and get the information regarding the status of the organization.

Mr. Chairman: We need a motion to refer this to the staff attorney for her to meet with him and resolve the issues of tax exempt status and confer with Public Works and then come back at the next committee meeting with that in January.

Mr. Colclough: I so move.

Mr. Smith: Second.

Motion adopted unanimously.

**15. Presentation by Mr. David Brown regarding repairs to a broken water line located on his property caused by a garbage truck.**

Mr. Brown: The big garbage truck comes through the road and the gentleman who repaired it said that those trucks may have contributed to the break in the water line. But I am really requesting that you allow me to place a dumpster in my area rather than the individual containers for the ten mobile homes in there.

Mr. Cheek: We need to get someone from Solid Waste to go out and look at it.

Ms. Smith: We have about 400 mobile home units that are being considered for an exemption and a decision has not been made on those yet. This situation is similar to those.

Mr. Chairman: I think we need to let the staff review this and come back with a recommendation.

Mr. Colclough: I'll make that in the form of a motion.

Mr. Smith: Second.

Mr. Chairman: We'll let the staff review this with Solid Waste and the Deputy Administrator if necessary and come back with a recommendation on this issue at the first committee meeting in January.

Mr. Mays: Is it possible to also examine the conditions of the road since it is a private road and any problems with that?

Mr. Chairman: Yes.

Motion adopted unanimously.

**12. Approve Amendment No. 8 (Year 2005 Agreement Modifications) to agreement with OMI for a 2005 budget cost of \$6,220,812.10. (Funded by Account No. 506043310-5211110)**

Mr. Saxon: The only language change is that the city has requested a one year extension and retains an option for the additional four years.

Mr. Colclough: I so move.

Mr. Smith: Second.

Motion adopted unanimously.

**1. Report from Public Works Department regarding a cost estimate for the installation of a water line on Raborn Road. (Referred from November 29 Engineering Services)**

Mr. Doug Cheek explained the work involved in the installation of the water line and recommended that the upgrade of this line take place in conjunction with the SPLOST Windsor Spring Road Widening Phase V Project which would allow for the needed upgrades necessary to provide adequate flow to the area of Raborn Road.

Mr. Chairman: What would be the timetable for that?

Ms. Smith: For now Windsor Spring Road Phase V would probably be around 2009 or possibly as early as 2007 or 2008 if the funds are restored.

Mr. Cheek: We've tried to find an alternate route to feed it from another system altogether. This would go through the Landfill and would be fed off the Greenland tank. This is through some pretty rugged terrain, and we think the best method is to do it in conjunction with Windsor Spring Road.

Mr. Smith: Is this route through the Landfill not feasible?

Mr. Cheek: We can look and see. It is not out of the question. A portion of the land belongs to the county and we'd have two other property owners to deal with. We can look at it and report back on it.

Mr. Chairman: Could we have that report back at the next committee meeting?

Mr. Cheek: I would think so.

Mr. Smith: I so move.

Mr. Colclough: Second.

Motion adopted unanimously.

**4. Approve Amendment No. 7 to the existing Program Management Services contract with CH2MHill, Inc. to provide Program Management Services for**

**the 2004 Series Bond Capital Improvements Program at a cost not to exceed \$8,250,000.00. (Referred from November 29 Engineering Services)**

Mr. Hicks: The Attorney wants to pull this from the agenda and is in the process of reviewing it also.

Mr. Chairman: We can pull this and defer it to the next committee agenda.

Mr. Colclough: I so move.

Mr. Mays: Second.

Motion adopted unanimously.

**6. Report from Utilities on towpath and diversion dam repairs on Canal. (Requested by Commissioner Cheek)**

Mr. Goins: We are in the process of getting the costs for repairs to the diversion dam from the contractor that is on site there now and we will coming to the Commission shortly with an agenda item. Regarding the towpath, Cranston, Robertson and Whitehurst is working on that and we have not yet received the written report from them.

The Chairman reiterated his concern about the trees remaining on the banks of the Canal between the I-20 and the Pumping Station.

Mr. Colclough: I make a motion we receive this as information.

Mr. Mays: Second.

Motion adopted unanimously.

**7. Discuss city assisted development (adding water and sewer lines) and develop policy. (Requested by Commissioner Cheek)**

Mr. Chairman: I think we can receive this as information and bring it back next time.

Mr. Colclough: So move, Mr. Chairman.

Mr. Smith: Second.

Motion adopted unanimously.

**17. Receive as information an update from Public Works & Engineering on the status of Raes Creek Sec. III Project (CPB # 326-04-288811357).**

Ms. Smith: All major items on this project were completed as of October 22 with respect to the creek work and the work on the road is expected to be completed before the end of this month.

Mr. Colclough: I move we receive it as information.

Mr. Smith: Second.

Motion adopted unanimously.

- 19. Authorize delegation of \$55,000 in 2004 under runs in the Engineering Division's Highway and Streets Budget (101-04-1110 for \$35,000), Traffic Engineering Budget (101-04-1710 for \$10,000), and Street Lights Budget (276-04-1610 for \$10,000) to partially fund a human resources consulting firm (headhunter) upon receipt of proposals and identification of the successful firm in support of hiring an Assistant Director of Engineering, County Engineer and Traffic Engineer.**

Mr. Russell: The problem with this is the funding which has been identified. Those dollars are available and can be converted to this use but what you need to recognize is that those dollars are also part of what would be savings for maintaining the fund balance. We had anticipated using this to help balance the budget this year and that is a policy decision you will have to make.

After a short discussion, Mr. Chairman: I think we need to do this and get some of these positions filled.

Mr. Smith: I move that we do this.

Mr. Chairman: I'll second it.

Mr. Mays: If you were to get someone quickly, are we locked in to working with these people?

Mr. Russell: This is just to set aside those dollars. I believe we can write the contract in a manner that we only pay for the services that we receive.

Motion adopted with Mr. Colclough voting No.

- 20. Authorize delegation of \$85,000 in 2004 under runs in the Engineering Division's Highway and Streets Budget (101-04-1110) to fund professional services for engineering support in the Public Works and Engineering Department. Also approve a Consultant Service Agreement with EMC Engineering Services, Inc. to provide engineering support to the Public Works and Engineering Department in the amount of \$85,000 subject to receipt of executed documents.**

Mr. Chairman: This would allow us get the work done on our site plans and keep the process moving steadily.

Mr. Colclough: I make a motion that we approve this.

Mr. Smith: Second.

Motion adopted unanimously.

Nancy W. Morawski  
Deputy Clerk of Commission

nwm